



## Swanbourne Parish Council

### To: Members of Swanbourne Parish Council

You are hereby summoned to attend the Swanbourne Parish Council Meeting on  
Tuesday 17<sup>th</sup> September at 7pm at the Swanbourne Village Hall

**Press and Public are invited to attend**

### AGENDA

1. To receive **apologies for absence**
2. To receive any **declarations of interest** from Members on any item on this evening's agenda.
3. To **approve** the appointment of Joanna Simonds as Clerk and RFO to Swanbourne Parish Council
4. **Co-option of Parish Councillor Vacancy**  
To **consider** and **vote** on any applications received to fill the Parish Councillor vacancy
5. **Public participation**
6. To **approve** the minutes of the Extraordinary Parish Council Meeting held on **Monday 29<sup>th</sup> July 2024**.
7. To receive any updates from the Clerk on Parish Matters.
8. **Planning:** To discuss planning applications and make recommendations of any planning applications received after this agenda is published, if urgent.  
  
**24/02587/APP** – Toast Cottage, 6 Breakfast Field, Swanbourne, MK17 0FJ  
Householder application for conversion of garage to home gym
9. **Finance**
  - a) To **approve** the September payment run as circulated.
  - b) To **approve** the Accounts to 31<sup>st</sup> August 2024 as circulated.
10. **Highways, Footpaths, and Lighting:** to report on any matters.
11. **To agree the date of** the next PC meeting.

Parish Clerk – 07818 016108

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